

Regional Loss Control Training Wrangell December 8, 9 and 11, 2006

APEI is proud to offer training on loss control for our members and others. The presentations and discussions will cover general risk management subjects as well as property and workers' compensation.

The training will be offered at Wrangell School District facilities on December 8, 9 and 11, 2006.

- APEI is offering to pay for the hotel rooms for up to two employees for each APEI member who attends from out of town.
- Certificates of attendance showing training hours will be provided.

Training outline (tentative):

12/8, Friday morning	Facility managers and employees	<ul style="list-style-type: none"> ▪ Walk-through of building facilities ▪ Discussion of safety issues ▪ Review of Fire/Safety Self-Inspection checklist ▪ Fire Prevention Practices
Friday 1:30 – 3:00 p.m.	Teachers' In-Service	<ul style="list-style-type: none"> ▪ Harassment-free workplace ▪ Workplace violence ▪ Safety responsibilities
12/9, Saturday (time and place to be determined)	Police and Fire Dept. employees; School Board members; City Assembly members	<ul style="list-style-type: none"> ▪ Employment liability ▪ APEI's new Loss Control & Premium Credit Program ▪ Harassment-free workplace ▪ Workplace violence ▪ Safety responsibilities



12/11, Monday 8:30 – 9:30 a.m.	School and municipal administration employees	<ul style="list-style-type: none"> ▪ Employment liability ▪ APEI’s new Loss Control & Premium Credit Program ▪ Active Safety Committee ▪ School Safety Checklist
Monday 1:00 – 3:00 pm	Facility / custodial employees	<ul style="list-style-type: none"> ▪ Safety responsibilities ▪ Active Safety Committee ▪ School Safety Checklist
Monday (time to be determined)	Secretarial and administrative staff	<ul style="list-style-type: none"> ▪ Ergonomics and the workplace ▪ School Safety Checklist

To register for this training please complete the form and fax or email a copy to APEI at the address below.

Name	Employer	Job Description	Location

Please contact Allison Rhyner or Mike Lary, APEI, with questions or suggestions for future training. Registration deadline is December 1, 2006.

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